



## FREQUENTLY ASKED QUESTIONS - GENERAL

<https://www.lgmaqld.org.au/Governance-Advisory-Service>

### Key Messages

- Suite of core policies
- Work with councils to develop, implement and train in-house
- Undertake health check of governance frameworks
- Policies tailored to council needs
- Build capacity of council officers to maintain and continuously improve
- Scalable service options

### What is this Governance Advisory Service?

A fully funded service by the [DSDILGP](#), facilitated through the Local Government Managers Australia (LGMA) to assist councils with policy/governance matters and compliance.

The three key aims of this two-year funded position is to support Queensland local Governments in:

- developing a library of core policy, reporting and monitoring systems.
- support the implementation of good governance (best) practices in councils of varying sizes; and
- work with individual councils to tailor documents, train staff and assist in the implementation and consistent adoption across councils.

The Governance Advisory Service is overseen by the Joint Reference Group, which consists of Department personnel, LGMA CEO and an independent LGMA Nominated expert.

### Who is the Governance Advisor

The Governance Advisor is an employee of the [Local Government Managers Australia](#) (LGMA):

Liza Perrett, Governance Advisor  
Phone: +61 7 3063 0688  
Email: [ga@lgmaqld.org.au](mailto:ga@lgmaqld.org.au)

Check her out on [Linked In](#)

The Governance Advisor will be working in liaison with the DSDILGP Regional Directors and Advisors to ensure synergy in delivery and opportunities for collaboration.

### Can all Councils access the service and tools?

YES, the Governance Advisory Service is to benefit all Councils of Queensland.

**Advisory Service:** - limited to one resource, therefore council specific engagement will be prioritised by the Joint Reference Group. Services will include review and development of policies, procedures and implementation of appropriate training to support best practice and good governance.

**Tools** – All templates, frameworks and tools created are for ALL Queensland Councils to utilise and will be available on LG Central - <https://lgcentral.statedevelopment.qld.gov.au/p/#/app/dashboard>

## How much does it cost?

The service itself is free, with councils to pay out of pocket expenses relating to the Governance Advisor's travel, accommodation and other incidentals.

## How do I express an interest in the service?

Contact Liza Perrett when you are ready to find out more about the service and how it can benefit you and your council.

Visit our website for more information – [Local Government Managers Australia](#)

## How does the prioritisation process work?

Due to the limited resources, prioritisation for onsite engagement will need to be managed. A prioritisation framework will facilitate this process.

## Can I do my own Governance/Policy Health Check?

YES. A Policy Compliance Matrix has been developed in consultation with the Joint Reference Group. This Matrix identifies mandatory and best practice Governance policies and documents.

## Where can I get the templates and tools?

All templates, frameworks and tools are available on [LG Central](#) or by contacting the Governance Advisor

## Can I rebrand templates?

Yes. All templates and frameworks available on LG Central are for councils to consider for their own needs and rebrand for their individual use

## Do I have to acknowledge LGMA or the Department?

NO. All templates and frameworks available on LG Central are for councils to consider for their own needs and rebrand for their individual use.

## Constraints

With limited resources (team of one), councils will need to be prioritised for onsite assistance, however the library of resources is available to everyone, as they are developed.

## Opportunities / Collaboration

The Governance Advisor will identify any trends and issues raised by Councils and where applicable report these back to the Joint Reference Group for the Department of State Development, Infrastructure, Local Governance and Planning to respond.

As issues arise, in particular those directly impacting the operations and opportunities for local government, there may be the option to create special working groups to work on projects and collaboratively work together to develop governance systems to respond to contemporary needs – for example delegations, risk management systems.

## Your Local Government Resource Library

All tools and templates will be located on LG Central, the one stop shop for accessing information including policies, best practice guidelines, checklists, templates, FAQs, and online training

LG Central is your Local Government Knowledge Centre -

<https://lgcentral.statedevelopment.qld.gov.au/p/#/app/dashboard>

LGMA - [www.lgmaqld.org.au/Governance-Advisory-Service](http://www.lgmaqld.org.au/Governance-Advisory-Service)

